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The Grand Hotel in Salem Group Rooms Agreement

Name of Group: **OACC Mid-Winter Conference 2013**

Dates: **February 5-7, 2013**

GROUP RATES:

We are pleased to confirm the following special net, non-commissionable group rates:

Room Type	Single Rate	Double Rate
Deluxe King	\$109	\$119
Deluxe Double Queen	\$119	\$129
Suite King	\$129	\$139
Suite Double Queen	\$139	\$149

Please note that all room rates are quoted exclusive of applicable state and local taxes, currently 10%. The extra person charge for each additional adult is \$20.00 per person, per night. These group rates will be offered two days before and two days after the dates indicated above, subject to availability of rooms at the time the reservation is made.

RESERVATIONS METHOD:

Individuals will call in and make their own reservations directly with our Reservations office. You may use our toll free number, **(877) 540-7800**. Please identify yourself as being a member of your group in order to receive the special negotiated rates.

RESERVATIONS DUE DATE:

The reservations due date is **January 11, 2013** to guarantee receiving the group rate. Reservation requests received after the reservations due date will be accepted on a space and rate availability basis.

GUEST ROOM CHARGES:

You are responsible to pay your own account at departure and you must present a credit card at check in to access ancillary services.

HOTEL POLICIES:

Check-in time is 3:00 p.m. and check-out time is 11:00 a.m. We will do everything possible to try to accommodate all early arrivals but cannot guarantee that the rooms will be ready until 3:00 p.m. We reserve the right to substitute room types where a particular room type is unavailable. Late check-out may be arranged on a space-available basis at an additional charge. We require a 24-hour cancellation notice for individual reservations.